CDP Veterans Caucus

Executive Board Meeting Minutes

February 2, 2022

1. Exec Board call to order: Ron Cohen, Chair, at 5:33 PM.

2. Roll Call: Antonio Chapa, Recording Secretary: Absent

Executive Board members present: Ron Cohen, Basil Kimbrew, Angela Scott, Lizet Angulo, Diana Love, Tai Sunnanon, and Antonio Chapa.

Executive Board members absent: Antonio Chapa, Cherelle Jackson and Tim Prince.

Quorum met.

3. Approval of February 2, 2022 Agenda, Minutes:

Angela Scott motioned to approved, motion was seconded by Fernando Hernandez. Motion approved.

4. Motion made to modify Agenda by Basil Kimbrew. Motion seconded by Lizet Angulo

5. Approval of December 11, 2021 Minutes – approved Basil Kimbrew. Motion seconded by Basil Kimbrew. Motion approved.

6. Approval of Minutes of January 22, 2022, meeting.

Basil Kimbrew made the motion. Tai Sunnanon approved the motion. Motion approved.

6. Committee/ Officer Reports:

A. Treasurer, Lizet Angulo:

As of February 2, 2021, beginning balance is $5845.55. Deposits $5625.00. Payments $1635.00. Current balance $9835.55. Received two charges for $500 from C

Reimbursements $95.00. Membership per capita 750.00. 2021 state convention $790.00.

Pending expenditures $500.00. Current membership is 196 members.

Sent out emails to 13 members about their membership expiring.

B. Corresponding Secretary/ Communications, Angela Scott:

Launched the holiday newsletter – New Year, MLK Holiday messages, Black History Messages, and new protocol under CADEM guidelines that requires pre-approval before full distribution. Thank you to Tai for draft of MLK letter. Lizet put finishing touches on MLK letter email.

Plan to send out Newsletter on a quarterly basis.

Angela yield time to Ron. Ron discussed the website. Ron debating to have a blog on website and open for comment. Any communication committee member can monitor the blog. Any committee can start a blog. Question of freedom of speech if only allowed positive comments. We need to stay in accordance with CA Dem party bylaws on blogs.

Also on website is a page Veterans Caucus bylaw, agendas, minutes, join the Caucus, two-year workplan. Executive Board profile, pictures of Elected Officials and Appointed Officials.

Tai, if we add a “s” to the URL (http) it will make our website secure. This will allow our website to be seen in a wider capacity.

C. Org Development & Listening Tour, Tai Sunnanon:

A draft spreadsheet on google drive, Angela & Diana, for listening tour. Listening tour on hold due to COVID issues, website fixes and low capacity from additional Veterans Clubs. Basil Kimbrew has volunteered to join the listening tour.

D. Policy & Legislation: Diana Love

Experienced security issues when attempting to login on the website. She prompted to ask if she was sure because the site was “unsecure”. Also spoke to Tai who gave her suggestions on how to login. Upon finally entering, she was able to access the individual pages and found some were not properly rendering and firing off “blank screens.”

E. Programs: Basil Kimbrew

Awaiting final dates for Caucus. Received 8 Nominations for Veterans of the Year wanted to move Karin Brennan, US Army Intelligence Specialist during the Cold War. Two people nominated the Veteran Organization of the Year for North Chapter of the Veterans Club. Angela suggested to create a Special Message that celebrates all of the nominees. Basil made a motion however, Diana said a motion wasn’t made. Fernando Hernandez asked the protocol for receiving confirmation regarding the nomination that he made. He also suggested that we verify Veteran status for all nominees. Ron mentioned three ways to verify; copy of DD-214, letter from VA, and id.me can verified, as well as a VA card. Tai says the official way is the Defense Manpower, which verifies their Veteran status and also provides brief summary.

F. One-Time Certificate: Congresswoman Lucille Roybal-Allard – lifetime work assisting Veterans. Basil Kimbrew Made a motion. Lizet Angulo seconded the motion. Motion approved.

7. March 3-6 Endorsing Convention – membership meeting. Unique will be providing revised instruction and information.

A. Slots (2 hour) available for Caucus Meeting:

i. Wed. Mar 2 (7:30pm) –

ii. Friday, Mar. 4 (5:00pm) - Basil Kimbrew made a motion for this date. Diana Love seconded the motion.

Diana opened the discussion regarding recommending CADEM use and run as a Zoom meeting. Fernando Hernandez says that he had a bad experience with the Chicano Caucus because Carlos shut down the meeting.

Ron Cohen showed the proposed March Agenda, which showed the Program Committee. Diana mentioned the possibility of promoting the information on Whova. Fernando Hernandez asked about the possibility of announcing in the local newspapers. Ron Cohen says that he can go into Whova and enter information regarding the winners. Diana Love suggested on Sunday that we have a meetup to recognize the winners and have a chat.

Main program – everyone has been contacted yet confirmations were outstanding due to needing time slots. Diana Love and Basil Kimbrew will now solidify guest and key speakers. Ron Cohen and Angela Scott will work to release a preliminary program message. Basil Kimbrew says that once this messaging goes out, we can have two phases of messaging. One as a “Save the Date” with bullet point information and the second message has the broader message.

Angela made a friendly amendment regarding the order of the program. She suggested switch Committee/Officer Reports to the sixth position and moving Awards down to the seventh position. She also mentioned moving the “Soldier’s Prayer” to the beginning of the meeting. Ron also mentioned removing names from the blocked speaker/guest speaker sections.

8. Veterans Caucus Email – Basil suggested that a general email is created for the caucus and access be restricted to the Chair, Recording Secretary and Corresponding Secretary. This concept also goes with Constant Contact, where email will also be used on Constant Contact. Angela will establish the email and share with Ron Cohen and Antonio Chapa.

9. Constant Contact should be set up under the Veterans Caucus through CDP where password is shared between the Chair, Recording Secretary and Corresponding Secretary. Ask the vendor for the creation of a new account separate from Angela Scott’s account and then request the vendor for the 1-year fee for CDP to pay. Lizet Angulo will work with Angela Scott to take care of this matter.

10. Website – Basil Kimbrew suggested we update our website to match that of the Orange County website <https://www.ocvdc.com/>. Basil Kimbrew suggested one of two things; either we pay for a webmaster to come in and update our site and/or suggest we ask Orange County’s Veterans Caucus to assist with updating our site. According to Diana Love, the CDP doesn’t assist with building website, however, they will reimburse the cost for website.

11. Trophy & banner purchase

Angela Scott asked a clarifying question regarding the current status. Diana Love says a Crystal Award and Rosewood Scroll were ordered. Diana Love is also working with a vendor regarding a banner.

8. Announcements. None

9. Meeting Adjourned at 6:53pm: Basil Kimbrew motioned to adjourned. Motion seconded by Diana Love. Motion approved.

10. Next Executive Board Meeting TBD – Next General Membership meeting is Mar. 4, 2022, at 5:00pm (Virtual).